

SURC Abstract Submission Fields

The information below details the sections and fields you will need to complete to submit your project for SURC. The submission process is the same for each campus. You may apply to both campuses, however, please note that Onondaga CC is in Syracuse and Stony Brook is on Long Island. **Do not submit to both locations if you cannot attend both events.**

Primary Presenter Details

- First Name
- Last Name
- Email Address
- Campus List: You will select your SUNY campus from this list

In the section below the first person you add as a Co-Presenter must be your FACULTY MENTOR. If you have an additional co-presenter click 'Add Co-Author' AFTER entering your FACULTY MENTOR.

Faculty Mentor and Co-Presenter Details

- Co-Author 1 First Name: This should be your Faculty Mentor's first name
- Co-Author 1 Last Name: This should be your Faculty Mentor's last name
- Email Address: This should be your Faculty Mentor's campus email address
- Campus List: Select your Faculty Mentor's campus from this list. If your faculty mentor is from a Non-SUNY Campus, please select Other/Non-SUNY.

After entering your Faculty Mentor, IF YOU HAVE A CO-PRESENTER, please click *Add Co-Author* and repeat the steps above. If you do not have a co-presenter, continue to the bottom of the page.

Faculty Mentor Confirmation

You must state your Faculty Mentor's first and last name and email address again to confirm they are listed as the first co-presenter above.

Submission Details

- Presentation Title (Max 250 Characters)
- Presentation Type (Oral or Poster, you may only choose one option. You may NOT resubmit the same title/project for another presentation type)
- Disciplinary Category: Select the most appropriate category for your submission
- Submission Details: (Max 5000 Characters). This should be text only, no graphics, references or other information. You can add references and other detailed information to your actual presentation.

ADA requirements

You will select any ADA needs in this section.

Submission Review

The last page will allow you to review your submission and your presenter details. Once you submit you may not make any edits.