



Center for Professional  
Development

# January 2024 Monthly Webinar

Project Management Community of Practice  
January 25, 2024



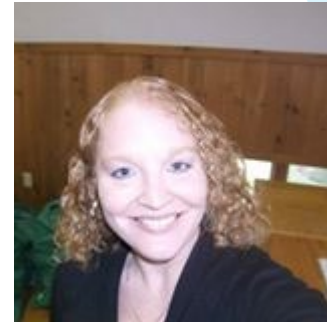
# What is the Project Management Community of Practice?

- This Community of Practice is for Project Management Professionals inside and outside of the SUNY community. We aim to create a space where project management professionals can share best practices, initiate discussions around project management concepts and learn more about project management and topics that affect project management.
- We look to foster discussion and sharing through the following:
  - Monthly webinars on PM topics and concepts
  - Discussion posts from moderators and members
  - Polls
  - Training opportunities for those in a PM centered position



# Project Management CoP Moderators

- [Kris Lynch](#)
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- [Christa Glassman](#)
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## January Monthly Webinar Speaker

For our January 2024 Monthly Webinar, Zachary Jones ([Binghamton University](#)) agreed to present their [SUNY Technology Conference \(STC\) 2023](#) Presentation again just for us! Zach will be joining us to present the following:

### **Procurement & Budget Process using Smartsheets**

Previously, we used Excel spreadsheets and emails to submit and track purchases in the Telecom dept. In the past year, we have purchased Smartsheets and created an electronic form and automated processes to alert managers of approval requests and the submitter that their request has been ordered. We also created sheets to summarize project costs/purchases and budget sheets to track our annual spending. Using Smartsheets has increased our departmental purchasing visibility for a very minimal investment.



## Upcoming Monthly Webinars

- Speakers and topics for upcoming webinars to be announced in the coming weeks in the SUNY PM Listserv. Save the dates for these upcoming webinars:
  - January 2024 – 1/25/2024 11:00 AM EST
    - [Click here to download a .ics file here to add it to your calendar](#)
    - Zach Jones from [Binghamton University](#) will be presenting their SUNY Technology Conference (STC) 2023 presentation - Procurement & Budget Process using Smartsheets
  - February 2024 – 2/22/2024 11:00 AM EST
    - [Click here to download a .ics file here to add it to your calendar](#)
    - Phil Vecchione and Jason Poch from ITEC will be presenting their Wizard 2023 presentation ITEC PMO 2.0 for us. The ITEC Project Management Office has undergone an overhaul starting in August 2022. In this session, we will talk about the history of our PMO, our overhaul, our recent migration to TeamDynamix, and what lies ahead. We will look at the PMO's role and its philosophy. We will also talk about some of the new features we implemented: Project Intake, Project Slack, and Performance Metrics.



# Upcoming Professional Development Opportunities

- **Project Management Fundamentals**
  - Online Synchronous Class delivered via Zoom
  - Thursday, February 15, 2024, and Friday, February 16, 2024
  - Friday, March 29, 2024, and Friday, April 5, 2024
  - [Register Here](#)
- **Advanced Project Management**
  - Online Synchronous Class delivered via Zoom
  - Wednesday, March 6, 2024, and Wednesday, March 13, 2024
  - [Register Here](#)



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# Questions?

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