



Authorization to Purchase Additional SUNY CPD and/or ITEC Points

This document authorizes how your campus will handle future points requests from the SUNY Center for Professional Development (CPD). The cost of each point is one dollar (\$1.00) per one point. The person signing this document commits the campus to pay the SUNY CPD for the total authorization.

Please let us know how you would like to handle any additional requests to use points by checking one of the options below:

\_\_\_\_\_ My campus will reject pending Points requests in the online Points application

\_\_\_\_\_ My campus will approve all authorized registrations in the online points application. Please invoice us at the fiscal year end.

Please use a separate form for CPD and ITEC Points:

\_\_\_\_\_ My campus will purchase \$\_\_\_\_\_ additional CPD Points. Please fill out the payment box below.

OR

\_\_\_\_\_ My campus will purchase \$\_\_\_\_\_ additional ITEC Points. Please fill out the payment box below.

Campus: \_\_\_\_\_

Authorized By: \_\_\_\_\_  
Please print

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Method of Payment for the purchase of additional points:

\_\_\_\_\_ Campus Check / PO

\_\_\_\_\_ Journal Transfer

If you are a State operated campus, you must pay by **Journal Transfer**.

- NYS Account Number \_\_\_\_\_
- Journal Transfer Authorized Signature \_\_\_\_\_

Please email the completed form to Paulette Sturick – [Paulette.Sturick@suny.edu](mailto:Paulette.Sturick@suny.edu)

Thank you for your continued membership with the SUNY CPD